

Mail application: SCCC, PO Box 355, Dushore, Pa 18614

2023 CRAFT/VARIETY VENDOR APPLICATION

42nd. ANNUAL SULLIVAN COUNTY FALL FESTIVAL

Craft Show, Lumberjack/Chainsaw Carving Competition, Quilt Show/Sale, Children Activities & Art Expo

When: **October 14 and 15, 2023** 1(Saturday and Sunday) 9am to 5pm

Where: Sullivan County Fairgrounds, 4430 Route 154, Forksville, PA 18616

Set-up: **Friday, October 13 8:00 a.m. to 8:00 p.m. ONLY**
Saturday, October 14 7:00 a.m. to 8:00 a.m. ONLY

Dismantle: **Sunday, October 15** - 5:00 p.m.& off grounds@ reasonable time **NO EARLY BREAKDOWNS**

OVERNIGHT SECURITY WILL BE PROVIDED.

. **INDOOR and OUTDOOR** spaces are available. **HELD RAIN OR SHINE!**
This show is a well attended, paid-admission event

Application: Your Application Form and Rules and Regulations Form are attached. First-time exhibitors will be accepted on a **FIRST-COME, FIRST-SERVED** basis. You will be notified by the Chamber Office closer to the event your location by either email or phone call by Candy the Event & Projects Director. You are welcome to give us a call anytime. 272-202-0123

No post-dated checks, please. This request is for both your protection and ours. It is illegal to write post-dated checks, and if we don't have them, we can't deposit them too early by mistake.

DEADLINE: Sept. 15, 2023 send your application, photos (only if a new vendor or new product line), booth fee, and electricity fee (if needed).

PROMOTION: *We use paid advertising, news releases, "events" columns, radio, flyers, brochures (10,000), websites, the ENDLESS MOUNTAINS VISITORS GUIDE, and various publications which contain calendars of events. **We also will be utilizing Facebook which has been a very successful advertising tool***

DEMONSTRATIONS: You are encouraged to demonstrate your crafts. Generally, your sales should benefit from the demonstration of the actual process used in creating the objects. It will be helpful to you to have an assistant available to sell the items while you are demonstrating.

LODGING/CAMPING: Check our website; www.sullivancountypachamber.com or call for brochure 272-202-0123

For additional information or questions, please contact the Chamber office.
272-202-0123

Email: events@sullivanpachamber.com / [web site www.sullivancountypachamber.com](http://web.site/www.sullivancountypachamber.com)

2023

CRAFT VENDOR RULES AND REGULATIONS
42nd. ANNUAL SULLIVAN COUNTY FALL FESTIVAL

1. **ELIGIBILITY:** All exhibitors must have a PA Sales Tax Number if owning a business. Two applicants may share a booth; however, a separate application must be submitted by each person for each craft.
 2. **CRAFTS/VARIETY VENDOR:** Juried crafts and variety vendors are accepted for this event. If juried, demonstration of your craft/product is encouraged.
 3. **ART AND PHOTOGRAPHY** prints must be from the original work of the artist of record. Final interpretation of commercial status will be made by the Festival Committee.
 4. **ACCEPTANCE/REJECTION:** Applications will be accepted right up until the week of the event if space is available, **we do our best to place you in the same location as the previous year.** **Contact the Chamber for other arrangements.** The Chamber reserves the right to reject any applications for any reasons for the good and success of the event.
 5. **JURIED CRAFTS:** We encourage juried crafts with a demonstration making the craft if possible
 6. **PARKING:** After set-up, vendors **MUST** move their vehicles to the flat public parking area. The only exception to this is for handicapped persons. In this case, please send us a photocopy of the handicapped person's parking permit/tag.
- Parking passes provided** (up to **2 people per Vendor**) for display on your dashboard will be available at the information office in the 4H Building at set up. If these are lost, you will be charged admittance at the gate and later reimbursed if you come to the information booth at the 4H building.
7. **PETS:** On the grounds must be well behaved and must be kept on a leash at all times and the owner must clean up after pet.
 8. **CAMPING:** Available only for food vendors requiring refrigeration. For a list of campgrounds, inns, motels, and B&B's nearby go to **www.sullivancountypachamber.com**
 9. **BOOTH AREAS:** Please man your booth area from 9:00 a.m. until 5:00 p.m. both days. NOTE: No children under 12 years old will be allowed in the booth area, either inside or outside booths.
 10. **TABLES AND CHAIRS (All vendors) and TENT (Outside Vendors):** Must be provided by vendor.
 11. **NOT PERMITTED:** **Use of alcoholic beverages and/or drugs on fairgrounds.**
 12. **SECURITY:** Overnight security will be provided.

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Deadline for entries: Sept. 15, 2023 if you want the same space you had last year. Vendors accepted later will be assigned space on a first-come, first-served basis.

Business Name: _____

Contact Person: _____ Phone: _____

Mailing Address: _____

PA Sales Tax Number: _____ e-mail: _____ Fax #: _____

Craft medium: _____

Will you be demonstrating your craft? _____

Do you need any of the following mailed to you? Map _____ Accommodations List _____ Flyers # _____

You will be notified by the Chamber Office closer to the event your location by either email or phone call by Candy the Event & Projects Director. You are welcome to give us a call anytime. 272-202-0123

Check your inside or outside booth preference and electricity needed, if any.

Electricity \$20 _____; 8 x 10 inside space \$108 _____; 10 x 10 outside space \$84 _____;

(Inside space is limited. If you cannot use outside space, please indicate here _____)

Space assigned last year: Building/Outside _____ Space # _____

If possible, we will give you the same space you had last year unless you indicate otherwise here: _____

Credit Card Number _____ Exp date _____ Code# _____

Signature _____

Be sure to enclose your check with your application. (No post-dated checks.) If final booth assignment fee differs from your choice, you will be billed or refunded the difference. Please make all checks payable to:

SULLIVAN COUNTY CHAMBER OF COMMERCE and mail to P.O. Box 355 Dushore, Pa 18614

The undersigned does hereby forever discharge, release and hold harmless the Sullivan County Chamber of Commerce and all its agents from any and all manner of action of suits, damages or claims whatsoever arising from any loss or damage to persons or property of the undersigned while participating in this event and hereby consents to the enforcement of all rules and regulations of the show. Photos/videos from the event may be used for marketing by the Chamber.

SIGNATURE _____

DATE: _____

2023

