

**Mail Application: SCCC, PO Box 355 Dushore, PA 18614**

**2023 SPECIALITY VENDOR APPLICATION**

**42nd. ANNUAL SULLIVAN COUNTY FALL FESTIVAL**

**Sullivan County Fairgrounds, 4430 Rt. 154, Forksville, PA 18616**

**October 14 & 15, 2023 ~~~~~ 9:00 a.m. to 5:00 p.m. both days**

**Deadline for entries: September 15, 2023.** Vendors accepted later will be assigned space on a first come, first-serve basis. **We reserve the right to refuse a duplication of food items!!**

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

PA Sales Tax # \_\_\_\_\_ e-mail \_\_\_\_\_ Fax \_\_\_\_\_

**Food Items:** Please be specific. \_\_\_\_\_

**Two free parking and entrance passes per vendor**

**Inside:** Basic 8'x10' **\$114** Electric (15amps) **\$20** Cost \$ \_\_\_\_\_

**Outside:** Basic 10'x10' **\$90** Electric **\$20** (**Vendor must supply tent & tables**) Cost \$ \_\_\_\_\_

**Camping:** Available only for food vendors requiring refrigeration. For list of campgrounds, inns, motels and B&B's nearby, view [www.sullivancountypachamber.com](http://www.sullivancountypachamber.com)

**Vehicles:** \* **Lodging** (sleeping quarters only) & food refrigeration storage **\$30 per day** Cost \$ \_\_\_\_\_

\* **Mobile Home** with food refrigeration storage **\$40 per day** Cost \$ \_\_\_\_\_

**Total Cost \$** \_\_\_\_\_

\* No more than the night before event, during and noon the day after

Propane users will be charged at the end of festival. Readings before and after are done by Fair Board.

**Insurance Co. Name for Liability Coverage:** \_\_\_\_\_

**Policy Number:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Note: Liability insurance is a must for this event.** Please have your insurance company send Certificate of Liability that covers the dates of the event and name as Certificate Holder, Sullivan County Chamber of Commerce, PO Box 355 Dushore, Pa 18614 We should receive this no later than **September 15, 2023.**

**SET-UP:** **Friday, October 13 8:00 a.m. to 8:00 p.m.** **OVERNIGHT SECURITY PROVIDED**  
**Saturday, October 14<sup>th</sup> 7:00 a.m. to 8:00 a.m.**

**DISMANTLE:** **Sunday, October 15 5:00 p.m.** & off grounds@ reasonable time **NO EARLY BREAKDOWNS**

events@sullivanpachamber.com Phone 272-202-0123 [www.sullivancountypachamber.com](http://www.sullivancountypachamber.com)

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**2023**

**PLEASE DECORATE YOUR BOOTH WITH A FALL THEME**

**SPECIALITY FOOD CONTRACT 2023**

**42nd ANNUAL SULLIVAN COUNTY FALL FESTIVAL**

**Craft Show, Lumberjack/Chainsaw Carving Competition, Quilt Show/Sale, Children Activities & Art Expo**

**Sullivan County Fairgrounds, 4430 Route 154 Forksville PA 18616**

**October 14 & 15, 2023 - 9:00 a.m. to 5:00 p.m. both days**

**CONCESSIONAIRE AGREES:** Provide food services for the Fall Festival.

**FOOD ITEMS:** Sell **only** those items listed on the application. The Sullivan County Chamber of Commerce has the right to reject any application or food item. The Chamber does the very best they can to make sure food items are not duplicated. Your cooperation is appreciated in this matter.

**PROVIDE A CERTIFICATE OF LIABILITY INSURANCE:** Name the Sullivan County Chamber of Commerce as certificate holder with the expiration dated after the show.

**NO PARKING ON GROUNDS OF VEHICLES:** Parking passes to be displayed on the dashboard of your vehicle and must be visible. Food unit for lodging is not permitted. (Any question, call Chamber)

**CAMPING/ADDITIONAL VEHICLES:** Available only for food vendors requiring refrigeration. For a list of campgrounds, inns, motels and B&B's nearby go to [www.sullivancountypachamber.com](http://www.sullivancountypachamber.com)

**OUTSIDE VENDORS:** Must provide tents for 10X10 space. Call office if other arrangements are requested.

**TABLES AND CHAIRS:** Must be provided by vendor. Picnic tables with seating will be available on grounds.

**TRASH REMOVAL:** All trash must be placed in front of stand before 6:00 p.m. each day.

**PETS:** On the grounds must be well behaved and must be keep on a leash at all times and the owner must clean up after there pet.

**Use of alcoholic beverages and / or drugs will not be permitted on the grounds.**

**REFUNDS:** Prior to **September 15, 2023**, refunds will be given at the discretion of the Fall Festival Committee and will be subject to a \$5.00 processing fee.

**PROMOTION:** *We use paid advertising, news releases, events columns, radio, posters, 10,000 brochures, websites, the Endless Mountains Visitors Guide, and various publications which contain calendar of events. We will also be using Facebook as we have been having great success with it.*

**DISCLAIMER:**

We the undersigned does hereby forever discharge, release, and hold harmless the Sullivan County Chamber of Commerce and all its agents from any and all manner of action of suits, damages, or claims whatsoever arising from any loss or damage to persons or property of the undersigned while participating in this event and hereby consents to the enforcement of all rules and regulations of the show. Photos/videos from the event may be used for marketing by the Chamber.

Signature, \_\_\_\_\_ Date \_\_\_\_\_

Please send your check (**no post-dated checks, please**), this signed contract, and the signed application to:

Sullivan County Chamber of Commerce P. O. Box 355 Dushore, Pa 18614

**Please return**

**both copies**

**2023**